

**Kansas Board of Healing Arts - Respiratory Care Council
Meeting Minutes
September 7, 2023, at 1:30 p.m. (Virtual Meeting)**

I. Called to Order at 1:32 p.m.

a. Council Members present:

- i. Jacquelyn Harvey, RT
- ii. Heath E. Latham, MD
- iii. Ronald Varner, DO
- iv. Margarita Peschka, RT
- v. Teresa Taylor-Williams

b. Staff Members present:

- i. Courtney Cyzman, General Counsel BOHA
- ii. James McSweyn, Assistant General Counsel BOHA
- iii. Britani Potter, Assistant Disciplinary Counsel BOHA
- iv. LeeAnn Hunter-Roach, Legal Assistant to General Counsel BOHA
- v. John Blonigen, Administrative Specialist, Disciplinary BOHA
- vi. Jennifer McArthur, Supervisor-Administrative Staff, Disciplinary BOHA
- vii. Rebekah Moon, Licensing Administrator BOHA
- viii. Joe Crumpton, Special Investigator – Supervisor BOHA
- ix. Dr. McMaster, Medical Director, BOHA

Others: none

II. Motion to Approve Agenda: (Varner, Peschka, carried).

- a. Additions: none
- b. Deletions: none

III. Approval of Minutes.

Minutes from March 2, 2023, approved (Varner, Peschka, carried).

IV. Old Business:

- a. **Licensing update.** Rebekah gives YTD statistics. Processing is taking 10-15 business days and reviews are taking 7-10 business days.
- b. **CE Broker.** Courtney gives update on CE Broker program. This service is up and running. It is not mandatory, and the basic level is free of charge to licensees. No questions.

- V. New Business: None.**
- VI. Next meeting: December 14, 2023, at 1:30 p.m.**
- VII. Disciplinary/Application Review: No.**
- VIII. Motion to Adjourn (Varner, Peschka, carried) at 1:36 p.m.**