

**Kansas State Board of Healing Arts
Occupational Therapy Council Meeting Minutes – Virtual Meeting
April 3, 2023, at 12:30 p.m.**

- I. Called to Order at 12:31 p.m.**
 - a. Council Members present:
 - i. Brian Mills, O.T.
 - ii. Melissa Smith, O.T.
 - iii. Shari Quick, M.D.
 - iv. Amy Adamson, O.T.
 - b. Staff Members present:
 - i. Cody Bebout, Assistant General Counsel KSBHA
 - ii. Courtney Cyzman, General Counsel KSBHA
 - iii. LeeAnn Hunter-Roach, Legal Assistant to General Counsel KSBHA
 - iv. Nancy Dodik, Disciplinary Counsel KSBHA
 - v. Brittani Potter, Assistant Disciplinary Counsel KSBHA
 - vi. Michael Sparrow, Administrative Specialist KSBHA
 - vii. Sharon Schiesser, Special Investigator KSBHA
 - viii. Rebekah Moon, Licensing Administrator KSBHA
 - c. Others present: none

- II. Approval of Minutes from January 30, 2023, OT Council Meeting**
(Mills, Smith, carried)

- III. Approval of Agenda: add/delete:** no additions/deletions. (Mills, Smith, carried)

- IV. Old Business:**
 - a. **Licensing Update.** Rebekah Moon gives update on licensing statistics. Processing is taking 10-15 business days and reviews are taking 10 business days. Ms. Moon advises that reinstatement applications have been updated and OT/OTA licensing is currently in late renewal cycle.
 - b. **CE Broker Update.** CE Broker is getting ready to go live with several professions shortly. OT/OTAs will probably go live within the next 4-6 months. Questions regarding pricing and different program levels.

- V. New Business:**
 - a. **Application review for technical licensure requirements.** Cody Bebout gives overview of application received where applicant was training and worked in India as OT. She has been certified by NCBOT and has completed the OTED process. Council members approve application and agree that a Board policy indicating that foreign

trained applicants who have passed NBCOT do not have to be individually approved by the Council/Board is appropriate.

VI. Next Meeting Date: April 3, 2023 at 12:30 p.m.

VII. Application/ Disciplinary Review: Yes.

A. Motion to recess into executive session of (10) minutes to discuss investigative information, which is confidential under K.S.A. 65-2898a, K.S.A. 75-4319(b)(2). (Quick, Smith, carried)

VIII. Motion to Return to Open Meeting. (Mills, Smith, carried)

IX. Motion to Adjourn (Mills, Smith, carried) at 12:50 p.m.